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| Class | Monday | Tuesday | Wednesday | Thursday | Friday |
| 7th Computer  (4th period) | * Timings: 3-2-1 * Word Review * Paragraph – probably first car and ideal first car, best vacation and dream vacation * Bring in 4 pictures | * Reviews in formatting: alignment, spacing, control functions * Pics on page – picture properties, adding captions, drawing tool options and shape options, and callouts | * Integration Assignment – assign topic, demo how technology has changed something over time * 2 facts and a picture for 5 phases of progression | * Finish assignments – first 10 minutes – submit to hp-hnoem * Organizing data in MS Word: numbered and bulleted lists * Things to Do, goals, etc. | * Continue with organized lists, begin using bullets * Assignment – lottery project (incorporating bullets, tabs, and picture properties) |
| 8th Computer  (3rd period) | * Finish cover letter project * Begin working on Word #2: Mail Merge * Complete famous people “pre-worksheet” to get data for merge | * Continue working on Merge project #1 * Complete data sheet, type in access file * Famous Person Letter | * Finish Merge process * Begin Labels – set up template under mailings tab, labels * Save initial copy | * Modify top left address, update sheet to reflect formatted changes * Print labels | * Finish labels – each student gets 3 * **Ben Spies ASSEMBLY at 10:00am for 8th grade** * Partner Class President Project, review mailings and merge process (if time) |
| Advisory (6th) | * SH | * SH/Reading | * SH | * SH/Reading | * Game Day |
| Web Apps  (HS 7th Period) | * Finish final section of chapter 3 – create a 2 page webpage over software and hardware | * Continue working on 2 page project * Discuss: font, backgrounds, tables, properties inspector, design vs. code view | * Mastery project: Re-create the banner ad on page 62 * Add some components together at the end when all are done * QuickWrite over chapter 3 | * Chapter 3: Pre-quiz * Domain name extension activity (M:drive) * Overview of Sections 3.1 (the Internet), 3.2 (The Web) and 3-3 (Web Site Dev Tools) | * Section 3.4: Social Ethical, and Legal Issues * Assignment – everyone find out a story related to piracy or copyright (M:drive handout) |
| Tech Apps  (HS 8th Period) | * Video 101 – assign topics and begin researching * Develop a teaching tool to share content with class | * Continue working on Video 101 projects * Last 15 minutes, show virtual tour projects | * Finish showing virtual tour projects * Begin presenting Video 101 projects | * Finish video 101 presentations * Worksheet with questions over topics * Grade together in class | * Panorama Trial in serif software? * OR * Commercial – online evals |